Weekly fire /safety equipment log

Unit name ------------------------------------------------------------------------------
Date--------------------------------------------------------------------------------------
Manager /supervisor's name-------------------------------------------------------

|  |  |
| --- | --- |
| Number of fire extinguishers in the unit  |  |
| Number of smoke detectors in the unit |  |
| Number of carbon monoxide detectors in the unit |  |
| Number of Fire blankets in the unit |  |
| Number of Exit sign lights in the unit |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Safety equipment | Tested and working | Tested and faulty | Fault reported to | Location of faulty unit | Staff completing the equipment test |
| Smoke detector1 |  |  |  |  |  |
| Smoke detector 2 |  |  |  |  |  |
| Smoke detector 3 |  |  |  |  |  |
| Smoke detectors 4 |  |  |  |  |  |
| Carbon monoxide detectors 1 |  |  |  |  |  |
| Carbon monoxide detectors2 |  |  |  |  |  |
| Carbon monoxide detectors3 |  |  |  |  |  |
| Carbon monoxide detectors 4 |  |  |  |  |  |
| Fire extinguisherKitchen |  |  |  |  |  |
| Fire extinguisher main corridor |  |  |  |  |  |
| Fire extinguisher3 |  |  |  |  |  |
| Fire extinguisher 5 |  |  |  |  |  |
| Fire extinguisher 6 |  |  |  |  |  |
| Fire blankets 1 |  |  |  |  |  |
| Fire blankets 2 |  |  |  |  |  |
| Fire blankets 3 |  |  |  |  |  |
| Fire blankets4 |  |  |  |  |  |
| Exit lights 1 |  |  |  |  |  |
| Exit lights 2 |  |  |  |  |  |
| Exit lights 3 |  |  |  |  |  |
| Exit lights 4 |  |  |  |  |  |
| Exit lights 5 |  |  |  |  |  |
|  |  |  |  |  |  |

Manage / supervisors signature